



# GLOBAL ACADEMY OF EDUCATION

## Application Form

### *Welcome to Global Academy of Education NPC Primary and Secondary School*

Where we help learners grow, develop and mature into who  
God created them to be

Psalm 119:73 You made me; you created me. Now give me the sense to follow your commands

YEAR APPLIED FOR: \_\_\_\_\_

GRADE APPLIED FOR:

<b>R</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
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CURRENT GRADE: \_\_\_\_\_ LAST GRADE PASSED \_\_\_\_\_ GRADE/S REPEATED \_\_\_\_\_

#### FOR OFFICE USE

Date when registration form was  
received

\_\_\_\_\_

All documentation received

\_\_\_\_\_

Approved \_\_\_\_\_

Date \_\_\_\_\_

Commencement Date

\_\_\_\_\_

Grade: \_\_\_\_\_



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Attach  
a  
photo

### NECESSARY SUPPORTING DOCUMENTS

Tick <input checked="" type="checkbox"/> that you have completed and/or included the following with your application:	<input checked="" type="checkbox"/>
<b>Application Form:</b> Every aspect of the form has been completed and all information is accurate, true, and relevant	<input checked="" type="checkbox"/>
<b>Commitment Signatures:</b> Both parents have signed the Parent Agreement on the Application Form.	<input type="checkbox"/>
<b>Memorandum of agreement: School Fees</b> The Payment Plan and other related documents have been completed and signed.	<input type="checkbox"/>
<b>Birth Certificate:</b> A certified copy of the applicant's birth certificate is attached, and the name on the birth certificate is the exact name as stated on the Enrollment Form.	<input type="checkbox"/>
<b>ID Documents:</b> Certified copies of both parents' identity documents, even if divorced or separated, are attached.	<input type="checkbox"/>
<b>Proof of Residency:</b> A recent Utility Bill is attached.	<input type="checkbox"/>
<b>Academic History:</b> A copy of the applicants most recent school report is attached.	<input type="checkbox"/>
<b>Clinic Card:</b> I have attached a certified copy of the applicant's clinic card.	<input type="checkbox"/>
<b>Proof of Income:</b> I have attached a copy of my most recent salary advice / income advice	<input type="checkbox"/>
<b>Permissions, Acknowledgements and Consent Forms:</b> Forms have been read and signed by the parents / guardians.	<input type="checkbox"/>
<b>Language of teaching and learning:</b> I understand that English is the LOTL and that I have read the LOTL document	<input type="checkbox"/>



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### SECTION 1: LEARNER PARTICULARS

<b>Surname of Learner:</b> (as stated on the Birth Certificate)		<b>First Names:</b> (as stated on the Birth Certificate)			
<b>Preferred name:</b>					
<b>Boy</b>	<b>Girl</b>	<b>Home Language:</b>	<b>Immigrant:</b>	<b>Nationality:</b>	
<b>Date of Birth:</b>		<b>I.D. Number:</b> <i>A copy of birth certificate must accompany this Enrolment</i>			
<b>Position in Family</b>	Only or first child	Second child	Third child	Fourth child	Fifth or more
Are there any other children at Global Academy? If yes, please, state names					
<b>Name:</b>		<b>Grade:</b>			
<b>Name:</b>		<b>Grade:</b>			
<b>Residence of learner</b>		<b>Parents</b>		<b>Guardians</b>	
<b>Transport to/from school</b>		<b>Motor Vehicle</b>	<b>Bus</b>	<b>Taxi</b>	<b>Walk</b>

### SECTION 2: LEARNER'S MEDICAL DETAILS

<b>Has the learner received all the necessary immunisations?</b>		<b>Yes</b>	<b>No</b>
<b>If No, state reason</b>			
	<b>Condition</b>	<b>Medication</b>	
<b>Allergies:</b> (peanuts, bee stings, etc.)			
<b>Chronic Illnesses:</b> (diabetes, epilepsy, etc.)			
<b>Medical Conditions:</b> (pulmonary stenosis, muscular dystrophy, cerebral palsy, etc.)			
<b>Disabilities:</b> (hard of hearing, partially sighted, autistic spectrum disorder, ADHD, etc.)			
<b>Has the learner had any operations?</b>			



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### SECTION 3: PREVIOUS SCHOLASTIC INFORMATION

Please list names of the schools the learner has attended.

**A Transfer Form from the previous school MUST be handed in on entry to Global Academy of Education**

	Name of School	Country / Province	Contact Number	Reason for Leaving
Pre-School/ Nursery/Day Care				
Pre-Primary / Grade R				
Foundation Phase Grade 1 - 3				
Inter Phase - Grade 4 - 6				
Senior Phase - Grade 7 - 9				
FET Grade 10 - 12				

#### EXTRA-MURAL INFORMATION

##### Sport and Cultural

Is the learner currently involved in an extra-mural activity? Have they received Provincial or National Colours?

Sport	At school	Privately	School and privately	Provincial / National Colours

### SECTION 4: DETAILS OF ANOTHER CONTACT IN THE CASE OF AN EMERGENCY

<b>SURNAME:</b>		<b>NAMES:</b>	
TEL H:	TEL W:	CELL:	
EMIAL ADDRESS (please write legibly)			
Relationship:			



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### SECTION 5: PARENT INFORMATION

**All communication (school SMS messages, phone calls, letters) will be directed to the First Care Giver**

	First Care Giver	Second Care Giver
<b>Parental status:</b> <b>Mother / Father / Legal Guardian</b>		
<b>Title:</b>		
<b>Surname:</b>		
<b>First Name:</b> (as on ID document)		
<b>I.D. No.:</b> A Certified copy of both ID documents <b>must</b> accompany this Enrollment Form		
<b>Physical Address:</b> Proof of resi- dency (rates, telephone account, etc.) <b>must</b> accompany this Enrollment Form.  <i>Domicilium citandi et executandi</i>		
<b>Postal Address:</b>  <i>Please include postal code</i>		
<b>Home Telephone Number:</b>		
<b>Cell Phone Number:</b>		
<b>Occupation:</b>		
<b>Employer / Company Name:</b>		
<b>Work Telephone:</b>		
<b>E-mail Address:</b> Please write legibly		



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### SECTION 6: PERMISSION AND ACKNOWLEDGEMENTS

Please read and sign acknowledgements were required

#### 6.1 Photographs

I understand and acknowledge that, from time to time, informal photographs are taken of GAE's learners, but that, insofar as these photographs are placed in the possession or control of the School and its staff as well as the School SMT and Directors, these photographs might be used by the School and its staff as well as the SMT and Directors in the electronic and /or printed media, newspaper advertisements, magazines advertisements, brochures, flyers, posters, banners, flippers and signage on buildings and vehicles, which use will solely for purposes of marketing the School. As all marketing material of the School portrays excellence, the School will at all times, insofar as the use and publication of photographs are placed in the control of the School ensure that these photographs are used in good taste.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of  
\_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Signature of legal guardian / parent

\_\_\_\_\_  
Witness signature

#### 6.2 Religious Instruction:

I acknowledge and understand that Global Academy is a private school based on Christian values and principles and that my child/children will be required to attend all assemblies and religious instructions as set out by the school.

Parent Signature: \_\_\_\_\_



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### 6.3 Language of instruction

Global Academy of Education is an English-medium school, and the language of learning and teaching (LOLT) is English. Afrikaans is offered as the first additional language.

Learners will not be refused admission on grounds that English is not their official home language, however learners must have an English reading and comprehension ability that is average or above average to be accepted at Global Academy.

An English reading and comprehension assessment may be done to establish the ability to understand the language. This is to ensure that learners will not be prejudiced in their academic progress due to a language barrier.

If learners are accepted at Global Academy and have not previously been taught in English as their language of learning and teaching, it is the responsibility of the parents to make sure that learners receive extra English lessons at their own cost to assist their child to overcome any language barrier in addition to the support the learner will receive from the school.

**Parent / Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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### SECTION 7: DECLARATION OF PARENTS / LEGAL GUARDIANS

We, the undersigned, \_\_\_\_\_, hereby certify that the information given by us in this Application for Admission is complete and accurate. We also agree to the conditions as set out herein.

This Application for Admission will be reconsidered in the case where important relevant information, which is brought to the school's attention, is withheld.

I have read the Code of Conduct (see attached) and Dress Code (last page) and will accept an offer of placement for our child/dren at the School in accordance with the term and conditions set out herein.

**NB Signature of both parents / or legal guardians are required where applicable**

\_\_\_\_\_

**Signature of first care giver**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Signature of second care giver**

\_\_\_\_\_

**Date**

### SECTION 8: REGISTRATION FEE

I, \_\_\_\_\_ parent/guardian of \_\_\_\_\_, hereby pay the registration fee of R3 000.00. It represents a lump sum payment to be able to enroll my child as a learner at GLOBAL ACADEMY SCHOOL.

I understand that I forfeit this registration fee if I decide:

- (a) not to place my child at GLOBAL ACADEMY OF EDUCATION or
- (b) if I withdraw my child even after one day of school attendance.

I understand that I must give the school 30 days written notice if I wish to terminate my attendance at



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Global Academy of Education NPC.

### Registration Fee Discounts

- Receive a 50% discount on the registration fee if paid in full by 15 November of the previous year of application year.
- Receive a 25% discount on the registration fee if paid in full before 15 December of the previous year of application.
- All registration fees paid after 15 December must be paid in full.

Please note that the new school fees for next year will only be made available in October. The school fee declaration forms will be sent to all applicants that have been successful in their application to our school.